



Five Year Moderation Plan 2016 – 2020

FEBRUARY 2018
VERSION 5a

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Introduction

Things to be aware of

There have been significant changes to the layout of this document from previous versions. We encourage you to **dispose** of any prior versions of our moderation plan and work from this and any subsequent updates from Version 5a (February 2018) onwards.

Qualifications Order

The suite of qualifications that Careerforce is responsible for has been placed in order of subject, health and wellbeing, business, cleaning, pest management etc. Under each heading is the level and any relevant strands in that category.

Expiring Qualifications

Qualifications expiring in 2018 and 2019 are at the back of the document on pages 12 and 17. These list the qualifications and standards which still require moderation to be submitted.

The Careerforce Five-year Moderation Plan 2016-2020 sets out the unit standards which Careerforce intends to moderate each year within this five-year period. They are listed by qualification. In addition to this moderation plan, Careerforce may select further unit standards for moderation in any one year, in response to:

- the volume of credits being registered on to the NQF; and/or
- any exposure to risk associated with a particular unit standard.

Standards in **BOLD**

Certain Careerforce qualifications contain unit standards that fall under the responsibility of other Standard Setting Bodies (SSB), e.g. Unit Standard 11097 Listen actively to gain information in an interactive situation, which is included in the National Certificate in Health, Disability, and Aged Support (Core Competencies) Level 3. These unit standards have been identified by **bold** print. From time to time the relevant standard setting body for these unit standards requires Careerforce to submit samples of assessment to meet its moderation requirements.

Where there have been no assessments against a scheduled unit standard, moderation of that unit standard will be postponed until the following year.

Version 5a Updates

The following updates have been made to this edition of the five-year plan.

- Contents and introductory page were swapped in order of appearance.
- Footnotes have been added to highlight who standard setting bodies are for units which not Careerforce unit standards.
- Qualifications and units have been added which were previously omitted. This includes;
 - Methamphetamine screening units have been added to the NZ Cert Cleaning Level 3 and optional strands as an ongoing annual requirement when assessed for those approved to deliver.
 - NZC Health and Wellbeing Whānau, Kin and Foster Care strand with new unit standards (page 5)
 - NZ Certificate in Public Health and Health Promotion Level 5 (page 6)
 - NZ Diploma in Health and Wellbeing (Practice/Applied Practice) level 5 (Page 6)
 - Nat. Diploma in Community Work (Level 6) (page 11)
 - Minor formatting to adjust for consistency has resulted in some page number shifts.

Ongoing Unit Standard Moderation

All providers delivering unit standard 1827 – Identify support services and resources within the community, regardless of it being in an approved programme or as a stand-alone unit through Gateway are required to submit samples **annually** for moderation.

Methamphetamine Units

The new approved units have been added to the NZ Certificate in Cleaning Level 3 with optional strands as an accompaniment to the annual requirements for each year ongoing.

Health & Wellbeing

Health & wellbeing Level 2

Year	New Zealand Certificate in Health and Wellbeing, (Foundation Skills) (Level 2) (2469)
2017	16870, 26978, 28519
2018	23386, 26979, 28518, 23925
2019	23452, 23685, 28517, 26976
2020	23686, 28529, 28548, 28545

New Zealand Certificate in Health and Wellbeing Level 3 (and Strands)

Year	New Zealand Certificate in Health and Wellbeing Level 3) (2470)
2017	16870, 16871, 23377, 23382, 23387, 23391, 26802, 27460, 28521, 28544, 28550
2018	9694 ¹ , 23386, 23925, 25987, 26971, 26974, 26977, 28528, 28542, 28547, 28737, 27548
2019	1810, 23388, 23389, 26801, 27461, 27468, 27504, 27505, 27506, 28520, 28535, 28557
2020	23371, 23372, 23374, 26980, 26981, 27457, 27458, 27507, 28524, 28563, 28636

Year	New Zealand Certificate in Health and Wellbeing (Vision Hearing Screening) Level 3 (2470)
2017	28521, 28543, 28544
2018	9694 , 25987, 28542
2019	23375, 28526, 28527

¹ SSB - New Zealand Qualifications Authority

2020	28521, 28542, 28544
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Year	New Zealand Certificate in Health and Wellbeing (Orderlies) Level 3 (2740)
2017	23391, 28521, 28543, 28544
2018	23386, 25987, 26977, 28528, 28531, 28542
2019	23388, 23389, 28532, 28535, 28557
2020	26981, 27315, 28530, 28549

Year	New Zealand Certificate in Health and Wellbeing (Whānau, Kin and Foster Care) Level 3 (2740)
2017	28521, 28543, 28551
2018	9694 , 28522, 28525, 28542
2019	23388, 28553, 28557
2020	28554, 28555

NEW VERSION

Please note: Units contained within (brackets) are clustered together as an integrated assessment tool. (E) denotes an elective unit.

Year	New Zealand Certificate in Health and Wellbeing (Whānau, Kin and Foster Care) Level 3 (2740)
2020	(28554, 28555), (31408, 31409, 31010), 28552, 17454 <u>v</u> 2, 28551
2021	(31411, 28525), (31412, 23388), (28554, 28555)
2022	31405, 31414, 31413(E), 26971(E)

Year	Certificate in Health and Wellbeing (Dental Assistance) Level 3 (2740)
2018	27459, 28542, 29395, 20826, 20827, 25987, 27455, 27460, 27461, 28557
2019	9681, 11097, 8077² , 29453, 23389, 27141, 27457, 27467, 28524, 28543, 28544, 28545
2020	28521, 29454, 23385, 23386, 23925, 27448, 27458, 28528, 28535, 28536, 28459

Year	New Zealand Certificate in Health and Wellbeing (Level 3) (Health Assistance) (2470)
2017	16870, 16871, 23377, 23382, 23387, 23391, 26802, 27460, 28521, 28544, 28550, 28536, 28543
2018	9694 , 23386, 23925, 25987, 27469, 26971, 26974, 26977, 28528, 28542, 28547, 28737

² SSB – New Zealand Qualifications Authority (all bolded unites in this section)

2019	1810, 23388, 23389, 26801, 27461, 27465, 27467, 27468, 28520, 28535, 28557
2020	26980, 26981, 27457, 27458, 28524, 28563

Health & Wellbeing Level 4

Year	New Zealand Certificate in Health and Wellbeing (Social and Community Services) Level 4 (2992) with strands in Community Facilitation, Community Health Work, Mental Health and Addiction Support, and Social Services
2017	29455, 29460, 29456, 29712, 29713, 30200, 27457, 26887
2018	29457, 29461, 28558, 29714, 30201, 28993, 26889, 26890, 29459 (7933, 7957, 22253 23383, 23920, 23921, 27093, 27094, 27095)
2019	28992, 29462, 29559, 29715, 29716, 21866, 26891, 26888, 28537 (7963, 7989, 26973, 26983, 26984, 26988, 28540, 28541, 28556), 26986
2020	29458, 28537, 28994, 29718, 21867, 26895, 26896, 26893 (7991, 7993, 27076, 27077, 27079, 27080, 27083, 28986, 29523), 26989

Year	New Zealand Certificate in Health and Wellbeing (Advanced Support) Level 4 (2779)
2017	23922, 28984, 28986
2018	21335, 28985, 28993
2019	28987, 23920, 28991
2020	23923, 28989, 28992

Year	New Zealand Certificate in Health and Wellbeing (Primary Care and Practice) Level 4 (2990)
2017	30200, 29457, 29458, 29460, 27457,
2018	30201, 28558, 29459, 28992, 28993, 29461
2019	21866, 29455, 29462, 29715, 29716
2020	21867, 29456, 28537,

Year	New Zealand Certificate in Public Health and Health Promotion Level 5 (1865)
2018	
2019	28130, 28131,
2020	28133, 28132
2021	28134, 28135

Health and Wellbeing (Diploma) Level 5

Year	New Zealand Diploma in Health and Wellbeing (Practice/Applied Practice) Level 5 (3244)
2019	30214, (30215 30216), 30217
2020	30218, 29548, 30219

Other Health Related Diploma

Year	New Zealand Diploma in Hearing Therapy Level 6 (2589)
2018	30082, 30085, 30086, 30087
2019	30083, 30088, 30089, 30090
2020	30084, 30091, 30092, 30093

Year	New Zealand Diploma in Vision Habilitation/Rehabilitation Level 7 (2917) With strands in Daily Living
2018	29648, 29613, 29607
2019	29610, 29611, 29649, 29608
2020	29609, 29646, 29647, 29612

Caretaking, & Cleaning, Urban Pest Management

Year	New Zealand Certificate in Cleaning (Level 2) Health Care Facilities Endorsement (2316)
2017	28351, 28356
2018	28352, 28357
2019	28353, 28358
2020	28354, 28355

Year	New Zealand Certificate in Caretaking level 3 (3446)
2017	UNITS TO BE ADVISED
2018	UNITS TO BE ADVISED
2019	UNITS TO BE ADVISED
2020	UNITS TO BE ADVISED

Year	New Zealand Certificate in Cleaning level 3 with optional strands (3025)
2017	29382 29394 29384
2018	29388, 29391, 9681³ , 29393
2019	29386 29390 29392
2020	29383 29389 29385
Each year	30892, 30893, 30894 (where and when assessed)

Year	New Zealand Certificate in Pest Control Level 3 Including Urban and Urban Pest Control (2443)
2017	3255, 3260, 28790
2018	3256, 3258, 3257
2019	28786, 28787
2020	28788, 28791
NOTE:	Units 3255, 3256, 3257, 3258 and 3260 are expiring and their last date of assessment is December 2018. Please submit these for moderation as soon as possible.

Year	New Zealand Certificate in Urban Pest Management Level 4 Senior Technician (2444)
2017	
2018	1547, 5616, 6406
2019	15189, 15190, 25228
2020	21335, 3265

Youth Work

Year	New Zealand Certificate in Youth Work (Level 3) (2448)
2017	16850, 23093
2018	22256, 28543
2019	22257, 23389
2020	16857, 28522

Year	New Zealand Certificate in Youth Work Level 4 (2449)
2017	28539, 28540
2018	16853, 28541

³ SSB – The Skills Organisation

2019	28558, 22250
2020	22253, 28537, 28538

Year	National Diploma in Youth Work Level 6 (0670)
2017	7917,7944, 8071, 16863, 16865, 18290, 18292, 22246
2018	7918, 7943, 7976, 7990, 16847, 16862, 18151
2019	7946, 13097, 16867, 19416, 18150, 22247
2020	7919, 7994, 22248, 22249, 22251, 22254

Business Administration & Leadership

Year	New Zealand Certificate in Business Administration and Technology for the Social, Health and Hygiene sectors Level 3 (2452)
2018	123 ⁴ , 2785, 3494, 6910, 9681, 26768
2019	334, 9694, 9705, 11095, 27557
2020	1304, 11097, 11815 ⁵ , 24872

Year	New Zealand Certificate in First Line Management for Social, Health and Hygiene sectors level 4 (2456)
2018	29040 ⁶
2019	29039
2020	29040

Year	New Zealand Diploma in Business Leadership and Management for the Social, Health and Hygiene Sectors level 5 (2459)
2018	29044 ⁷ , 29049
2019	29045, 29050
2020	29048

Year	New Zealand Diploma in Business Leadership and Management for the Social, Health and Hygiene Sectors level 6 (2460)
2018	29051 ⁸ , 29052
2019	29047, 29046
2020	29053, 29054

Public Health, Disabilities, Social Services

Year	National Certificate in Iwi/Māori Social Services Level 4 (0666)
2017	7984, 16262, 7945, 7963, 19413
2018	16264, 16268, 19405, 7989, 19495

⁴ All units in this section with the exception of 11815 are the domain of the New Zealand Qualifications Authority (NQS).

⁵ SSB – Service IQ

⁶ All units in this section are the domain of the New Zealand Qualifications Authority (NQS)

⁷ All units in this section are the domain of the New Zealand Qualifications Authority (NQS)

⁸ All units in this section are the domain of the New Zealand Qualifications Authority (NQS)

2019	16272, 19401, 19407, 19408, 19497
2020	22961, 13090, 7933, 19409, 3699

Year	New Zealand Certificate in Public Health (Level 5) (1865)
2017	28133, 28134, 28135
2018	28133

Year	National Certificate in Disability Support Assessment, Planning and Coordination Level 5 (1382)
2017	23380, 23392
2018	24656, 24657
2019	24661, 24662
2020	24659, 25987

Year	National Certificate in Health, Disability, and Aged Support (Advocacy) (Level 5) (1636)
2017	17214⁹ , 26953, 26961
2018	7091¹⁰, 7097 , 26957
2019	26954, 26956, 26958
2020	7115 , 26952, 26962

Year	National Diploma in Mental Health (Mental Health Support Work) (Level 6) (1299)
2017	22836, 22837, 22840
2018	22839, 22841, 22838
2019	18547, 21920, 22834
2020	19750, 20043, 21924, 22833

Year	National Diploma Social Service (Level 6) (1652)
2017	7917, 7918, 7925, 7926, 7949, 7950, 7953, 7954
2018	7914, 7919, 7922, 7930, 7932, 7942, 7955, 7970
2019	7962, 7972, 7973, 7975, 8000, 19494, 19496
2020	7959, 7970, 7975, 7976, 7985, 19414,

⁹ SSB - The Skills Organisation

¹⁰ 7091, 7097 and 7115 in this section are the domain of the New Zealand Qualifications Authority (NZQA)

Year	National Diploma in Whānau /Family and Foster Care (Level 6) (1147)
2017	7917, 7928, 7985, 8000, 21150
2018	7922, 7950, 20357, 20358, 21147
2019	7996, 20349, 20350
2020	7950, 21146, 21149,

Year	National Diploma in Iwi/Māori Social Services (Level 6) (0667)
2017	3699 ¹¹ , 7913, 7914, 7918, 7922, 7925, 7926, 7950, 7985, 7995, 10667
2018	7923, 7928, 7932, 7934, 7942 7943, 7944, 7948, 7959, 7962, 7970
2019	16257,16260, 16263, 16269, 16273, 16790, 19402, 19404, 19494
2020	16260 16265, 16266, 16267, 16270, 16271, 16792, 16793, 22962

Year	National Diploma in Community Work (Level 6) (0987)
2019	7985, 8000, 15313 ¹² , 23350
2020	7914, 7957, 7996, 18562 ¹³ , 19404

Year	National Diploma in Counselling (Level 6) (0988)
2017	7961, 7960
2018	7959, 7997
2019	7956, 7935
2020	7955, 7997

¹¹ SSB - New Zealand Qualifications Authority (Māori Qualification Services) applies to both units in this section.

¹² As above

¹³ As above

2018 Expiring Qualifications

Year	National Certificate in Health, Disability, and Aged Support (Foundation Skills) (Level 2) (Expires 31 December 2018) (1291)
2017	23387, 23451, 23453, 23686, 27140
2018	3492 , 20830, 23452, 23685

Year	National Certificate Urban Pest Management (Level 2) (Expires 31 December 2018) (0256)
2017	56, 57 , 497, 1279, 1312 , 3255, 3258, 3261, 3262, 3264, 3491
2018	1279, 1307, 1312 , 3254, 3259, 3260, 3263, 11097 , 22893

Year	National Certificate in Health, Disability, and Aged Support (Core Competencies) (Level 3) (Expires 31 December 2018) (1327)
2017	1836, 5012, 23380, 22236, 22237, 23380, 23385, 23386, 23452, 25987, 26970, 27140
2018	9681 , 16871, 20826, 20964, 23388, 23391, 23926, 27140

Year	National Certificate in Community Support Services (Residential) (Level 3) (Expires 31 December 2018) (1391)
2017	20830, 23380, 23387, 23387, 23390, 25987, 26977
2018	20826, 23386, 23453, 23921, 23923, 27833

Year	National Certificate in Community Support Services (Human Services) (Level 3) (Expires 31 December 2018)(1396)
2017	1816, 16870, 20964, 23390, 23453, 25987
2018	1811, 20826, 23372, 23377, 23383

Year	National Certificate in Community Support Services (Intellectual Disability) Level 3 (Expires 31 December 2018) (1397)
2017	5012, 23371, 23382, 23383, 23390, 23451, 25987
2018	1811, 1816, 16870, 23372, 23374, 23382, 23386, 27833

Year	National Certificate in Health, Disability, and Aged Support (New-born Hearing Screening) (Level 3) (Expires 31 December 2018) (1623)
2017	1816, 1836, 20826, 23380, 27104
2018	9694 , 26735, 26736, 26737, 26738

Year	National Certificate in Community Support Services (Vision and Hearing Screening) Level 3 (1483) (Expires 31 December 2018)
2017	20826, 23375, 24892
2018	9694 , 23380, 24895, 25987

Year	National Certificate in Youth Work (Youth Leadership) (Level 3) (Expires 31 December 2018) (0668)
2017	16856, 16857, 16861
2018	16843, 16849, 16850

Year	National Certificate in Health Disability and Aged Support (Health Assistance) (Level 3) (Expires 31 December 2018) (1677)
2017	2989, 3491 , 5013, 17593 ¹⁴ , 20827, 23382, 23386, 23390, 23391, 25987, 26977, 26978, 26981, 26974, 26975, 26976, 27467, 27468, 27469
2018	167, 168 ¹⁵ , 7115, 8077 ¹⁶ , 13343 ¹⁷ , 23380, 23454, 23925, 25987, 27141, 27451, 27452, 27453, 27454, 27455, 27456, 27457, 27458, 27459, 27461

Year	National Certificate in Health, Disability, and Aged Support (New-born Hearing Screening) (Level 3) (Expires 31 December 2018) (1623)
2017	1816, 1836, 20826, 23380, 27104
2018	9694 , 26735, 26736, 26737, 26738

Year	National Certificate in Health, Disability, and Aged Support (Orderlies) (Level 3) (1679) (expires 31 December 2018)
2017	9681 , 20830, 23380, 23452, 26975, 27315, 27314
2018	25048 , 26977, 27104, 27141, 27313, 27317, 27318

¹⁴ SSB – MITO

¹⁵ SSB – 167 and 168 SSB Service IQ

¹⁶ SSB – New Zealand Qualifications Authority (NQS)

¹⁷ SSB – Service IQ

Year	National Certificate in Health, Disability, and Aged Support (Senior Support) Level 4 (Expires 31 December 2018) (1675)
2017	1836, 3491, 4098 , 5013, 18203, 15299 ¹⁸ , 18561, 19521 ¹⁹ , 20198, 24661, 26854, 26984
2018	1987 ²⁰ , 1988, 8495, 15189 ²¹ , 20827, 23395 , 26851, 26853, 26972

Year	National Certificate in Youth Work Level 4 (Expires 31 December 2018) (0669)
2017	7915, 16844, 16851, 16855, 16868, 19495, 19497, 22255
2018	16846, 16853, 16859, 16866, 18292, 19405, 22250, 22256

Year	National Certificate in Whānau/Family and Foster Care Level 4 (Expires 31 December 2018) (1075)
2017	19405, 17454, 20348, 20352, 20353
2018	19408, 20357, 20349, 20354, 20355

¹⁸ SSB - New Zealand Qualifications Authority (Māori Qualification Services)

¹⁹ SSB – The Skills Organisation

²⁰ SSB – Except where noted (¹⁹) administered by the New Zealand Qualifications Authority (NQS)

²¹ SSB – The Skills Organisation

2019 Expiring Qualifications

Year	National Certificate in Diversional Therapy (Level 4) (Expires 31 December 2019) (0727)
2017	1279²² , 5012, 5791, 16870, 23380, 23385
2018	5788, 5792, 23375, 23388, 23921, 23922
2019	25770, 23918, 23923, 23922, 27833
Each year	Any unit from the Mental Health and Addiction domain

Year	National Certificate in (Brain Injury) (Level 4) (Expires 31 December 2019) (1600)
2017	26895, 26890, 26894, 26891
2018	26887, 20827, 26972, 26973
2019	26888 26896, 23925, 26983

Year	National Certificate in Mental Health and Addiction (Level 4) with optional strands in Addiction, Family/whānau, and Kaupapa Māori (Expires 31 December 2019) (1678)
2017	23380, 25987, 26971, 26972, 26973, 26991, 27084, 27077, 27080
2018	15299 , 26990, 26986, 26987, 23922, 26988, 26989, 27076, 27081, 27095
2019	27082, 27083, 27085, 27086, 27090, 27091, 27092, 27094

Year	Limited Credit Programme Residential (Dementia) (Level 4) (Expires 31 December 2019) 0727
2017	23921
2018	23922
2019	23923

Year	National Certificate in Tamariki Ora – Well Child Services (level 4) with strands in Mainstream, Māori and Pacific (Expires 31 December 2019) (1089)
2017	19408, 19497, 20369, 20370, 20378
2018	20371, 20372, 20373, 20374, 20375, 20376
2019	

²² SSB – New Zealand Qualifications Authority (NZQA)

Year	National Certificate in Employment Support (Level 4) (Expires 31 December 2019)
2017	21730, 21731, 19407
2018	21734, 21735, 19405,
2019	19412, 21732, 21733

Year	National Certificate in Community Support Services (Disability Information Provision) (Expires 31 December 2019) (1406)
2017	25987, 24661, 28521, 1816
2018	24655, 1811, 28542
2019	24656, 1818, 28543

Year	National Certificate in Social Service Work with Abuse, Neglect, and Violence (Level 4) (Expires 31 December 2019) (0845)
2017	18290, 18292
2018	18294, 18296
2019	7922, 18300

Year	National Certificate in Suicide Intervention (Level 4) (Expires 31 December 2019) 0825)
2017	7963 18153 7922
2018	18149 18157
2019	18151 17108

Year	National Certificate in Social Service Work (Level 4) (Expires 31 December 2019) (0250)
2017	19403, 19405, 7933, 19409, 19413, 18290
2018	7915, 19606, 7936, 19410, 19495, 18292
2019	7916. 19407, 7963, 19411, 19497

Year	National Diploma in Employment Support Level 6 (Expires 31 December 2019) (1040)
2017	7927, 20032, 20037, 20042
2018	20034, 20039, 20043, 20045
2019	7928, 20033, 20040, 20041

Year	Social Service work in Suicide Intervention (level 6) (0826) Expires 31 December 2019
2017	18150, 18151, 18152
2018	18154, 18155
2019	18156, 18157