

Title	Maintain Demonstrate knowledge of Maintain a safe and secure environment for people and support workers in a health or wellbeing setting		
Level	2	Credits	6

Purpose	<p>This entry-level unit standard is for people providing services in a health or wellbeing setting.</p> <p>People credited with this unit standard are able, <u>in a health or wellbeing setting</u> to:</p> <p><u>demonstrate knowledge of</u> describe techniques for managing personal wellbeing; and maintain a safe and secure environment, in a health or wellbeing setting.</p>
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Classification	Health, Disability, and Aged Support > Health and Disability Principles in Practice
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Available grade	Achieved
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Guidance Information

1 Assessment conditions

Evidence for the practical components of this unit standard must be gathered in a health or wellbeing setting. (check if applicable)

2 Assessment notes

Evidence generated for assessment against this standard must be in accordance with organisational policies and procedures.

~~Legislation and codes relevant to this unit standard include but are not limited to:~~

~~Health and Disability Commissioner (Code of Health and Disability Services Consumers' Rights) Regulations 1996 (the Code of Rights);~~

~~Health and Disability Services (Safety) Act 2001;~~

~~Health and Safety at Work Act 2015;~~

~~Human Rights Act 1993;~~

~~Privacy Act 1993.~~

~~— The above legislation is available at <http://www.legislation.govt.nz/>.~~

~~2 — New Zealand Standards relevant to this unit standard include but are not limited to:~~

~~NZS 8134.0:2008 Health and disability services Standards — Health and disability services (general) Standard;~~

~~NZS 8134.1:2008 Health and disability services Standards — Health and disability services (core) Standards;~~

~~NZS 8134.3:2008 Health and disability services Standards — Health and disability services (infection prevention and control) Standards;~~

~~NZS 8158:2012 Home and community support sector Standard; available at <http://www.standards.co.nz/>; or any subsequent updates.~~

3 In the context of this unit standard, *support* should aim to maintain, improve, or restore a person's independence and/or interdependence; utilise the person's existing strengths; and – where possible – utilise the resources of the local community.

4 Definitions

~~_____~~ Challenging behaviour may include but is not limited to aggressive, sexualised, self-injurious, destructive, unwelcome, and offensive behaviour. (Draft)

~~_____~~ Health or wellbeing setting includes but is not limited to – the aged care, acute care, community support, disability, mental health, and social services sectors.

Organisational policies and procedures – policies, procedures, and methodologies of an organisation. They include legislative and regulatory requirements which may apply across a company, a specific site, or a workplace. Requirements are documented in the company's health and safety plans, contract work programmes, quality assurance programmes, policies, and procedural documents.

Person – a person accessing services. Other terms used for the person may include client, consumer, customer, patient, individual, resident, service user, tūroro, or tangata whai ora.

Outcomes and performance criteria

Outcome 1

~~Describe~~ Demonstrate knowledge of techniques for managing own personal wellbeing in a health or wellbeing setting.

Performance criteria

1.1 ~~Tools~~ A tool for managing own use of time ~~are is identified, described in terms of organisational policies and procedures.~~

Range one tool;

tools may include but are not limited to – use of a manual and/or electronic planner, diary, or similar system; rosters and task lists; layout of work or activity area;

~~_____ evidence is required of one tool.~~

1.2 Ways of dealing with personal stress are identified ~~described~~ in terms of their potential impact on ~~the support worker's~~ own health and well-being.

Range ~~evidence is required of~~ five ways;

~~ways of dealing with personal stress which~~ may include but are not limited to – time management, problem solving, talking to others, learning assertiveness skills, personal development training, balanced diet, relaxation techniques, daily physical exercise, rest, sleep, internal or external coaching or supervision (support?).

- 1.3 Ways of addressing ~~unwelcome or offensive challenging~~ behaviour are ~~identified described~~ in terms of in terms of their potential impact on the support worker. ~~and organisational policies and procedures.~~
- 1.4 Situations that require managing closure are ~~described matched against~~ in terms of their potential impact on the support worker ~~and in accordance with organisational policies and procedures.~~

Range two situations;
situations may include but are not limited to – discharge from service, person achieving a goal, relocation, family/whānau involvement, death, change in condition;
~~evidence is required of two situations.~~

Outcome 2

Maintain a safe and secure environment in a health or wellbeing setting.

Performance criteria

- 2.1 Potential health and safety hazards within the workplace are identified and eliminated, ~~isolated,~~ and/or minimised ~~in accordance with organisational policies and procedures.~~
- 2.2 Materials and equipment used for the support and/or care of a person are used in accordance with manufacturer's guidelines, ~~and organisational policies and procedures.~~
- 2.3 The importance of ensuring the security of a person's home or facility or environment is secure is described ~~in terms of organisational policies and procedures.~~
- Range two security features;
~~security features~~ may include but is not limited to – locks on doors and windows, security bars and chains, lights, drapes, security alarm, call bell, personal alarm, visitor and staff identification, people lacking identification, unwelcome visitors, intruders;
~~evidence is required of two security features.~~
- 2.4 ~~The support worker's Own~~ role in response to emergencies is described in terms of contextual factors and the person's safety, ~~and in accordance with organisational policies and procedures.~~
- Range four contextual factors;
contextual factors may include but are not limited to – fire, earthquake, gas leak, flood, adverse weather conditions, chemical spills, structural collapse, the person's condition;
~~evidence is required for four contextual factors.~~
- 2.5 Procedures for reporting health and safety incidents, injury events, and hazards are described ~~in terms of organisational policies and procedures.~~

Replacement information	This unit standard replaced unit standard 20830 and unit standard 23453.
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Planned review date	31 December 2026
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Status information and last date for assessment for superseded versions

Process	Version	Date	Last Date for Assessment
Registration	1	19 March 2015	N/A 31 December 2023
Rollover and Revision	2	24 October 2019	31 December 2023 N/A
<u>Review</u>	<u>3</u>	<u>XX Month 2021</u>	<u>N/A</u>

Consent and Moderation Requirements (CMR) reference	0024
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This CMR can be accessed at <http://www.nzqa.govt.nz/framework/search/index.do>.

Comments on this unit standard

Please contact Careerforce info@careerforce.org.nz if you wish to suggest changes to the content of this unit standard.