

CREDITS:
120

AVERAGE
DURATION:
18 months

COST: \$2000
(incl GST)

IDEAL FOR:

- **Primary Care Practice Assistants**
- **Staff in clinical and administrative roles that support GPs and nurses**



New Zealand Certificate in Health and Wellbeing (Level 4)

Primary Care Practice Assistance

Qualification and programme overview

This qualification is delivered as an apprenticeship that is well-supported and resourced with a team of Apprenticeship Advisors providing pastoral care and support.

The Apprenticeship in Primary Care Practice Assistance gives your staff the training they need to undertake clinical and administrative tasks in a primary care practice.

Employees will learn how to perform routine clinical tasks under direction and delegation of a health professional and contribute to the effective functioning of primary care practice and quality systems.

The programme includes recognising and developing the following competencies in your staff:

- Engaging and communicating with people, family and/or whānau who are accessing primary care services in a manner which respects their socio-cultural identity, experiences and self-knowledge.
- Relating the unique place Māori have as tangata whenua and knowledge of person-whānau interconnectedness to their own role.
- Actively contributing to a culture of professionalism, safety and quality within your primary care organisation.
- Understanding New Zealand's health and wellbeing challenges and the purpose and impact of their own role.
- Applying knowledge of primary care to support people, family and/or whānau, and your healthcare team.
- Gaining an in-depth knowledge of a condition, impairment, situation or issue and applying the new knowledge to support clients.
- Performing routine clinical tasks in a primary care practice setting under direction and delegating and contributing to the effective functioning of primary care practice administration and quality.

Learning and assessment resources

Online learning and assessments can be done through Aka Toi, the Careerforce online learning platform. Access to interactive learning activities, theory content and assessment is now available for this qualification.

Supporting you

Careerforce is the Industry Training Organisation (ITO) for the growing health and wellbeing, social and community, cleaning and urban pest management sectors. We support employers to implement workplace-based training, enabling employees to achieve nationally recognised qualifications and deliver positive outcomes.

Every year we help thousands of trainees to get recognised qualifications and progress their knowledge and skills to improve their practice. With the right training programme, staff are able to contribute to their organisations and provide quality support to many people.

We are there every step of the way: from workforce development planning, to helping you establish a training culture, including training your workplace assessors, to providing rich and relevant resources and connections with the wider sector.

Get in touch with your regional Workplace Advisor:

Across New Zealand, we have Careerforce Workplace Advisors ready to help. Tap into their expertise to find a suitable qualification for your staff at different levels, and ask about the grants and funding available. We'll work together to develop your workforce.

Phone: 0800 277 486

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