

Reading

2017 Q2 Literacy

Today's date:

Given name:

Family name:

Organisation:

Course:

Date of birth:

NSN:

Instructions



This is an assessment of how well you understand what you read. The practice questions below help you to understand different sorts of reading questions. When you have finished the practice questions please turn the page and begin the assessment. You may need to wait for your tutor to tell you when to begin.

You need to choose the answer you think is best for each question. It is a good idea to read parts of the text again before choosing each answer.

Answer every question, even if you are not quite sure of the answer. If you change your mind about an answer, rub out the answer you chose and shade in your new answer. The questions are likely to get harder as you go through the book.

There is no time limit for the assessment. You will be given about 15 questions to answer.

Practice Unit

FOR SALE		
	ABC Car Company	
Price:	\$5,990	
Year:	1967	
Doors:	2 Door	
Transmission:	Manual	

1 What is in the picture?

- A a car
- B a boat
- C a house
- D a caravan

2 When was the car made?
Underline the year in the text.

3 According to the text, are the following statements correct?
Circle True or False for each statement.

- | | | |
|------------------------|------|-------|
| A There are 2 doors. | True | False |
| B The price is \$4000. | True | False |

4 Who is selling the car?
Circle the name of the company.

Pounamu



Pounamu (New Zealand greenstone) is a treasured stone for Māori and all New Zealanders. It is valued for its beauty, strength, and durability. Māori classify pounamu according to its colours, markings, and translucency (how see-through it is). The four main types of pounamu are:

- **Inanga pounamu** which is named after inanga – a native freshwater fish commonly known as whitebait.
- **Kahurangi pounamu** which is named after the clearness of the sky.
- **Kawakawa pounamu** which is named after the kawakawa tree (Kawakawa pounamu is a similar colour to the leaves of the kawakawa tree).
- **Tangiwai pounamu** which is named after the tears that come from great sadness.

Text adapted from www.tepapa.govt.nz. Accessed 2010. Used with permission.
Photograph by Simon Nathan. Te Ara, the Encyclopedia of New Zealand,
© Crown Copyright 2006 - 2010 Ministry for Culture and Heritage, New Zealand.

1 "Pounamu (New Zealand greenstone) is a treasured stone."
What does "treasured" mean?

- A common
- B beautiful
- C well-known
- D much-loved

2 According to the text, how do Māori classify pounamu?
Answer Yes or No for each way.

- | | | |
|------------|-----|----|
| A age | Yes | No |
| B strength | Yes | No |
| C markings | Yes | No |

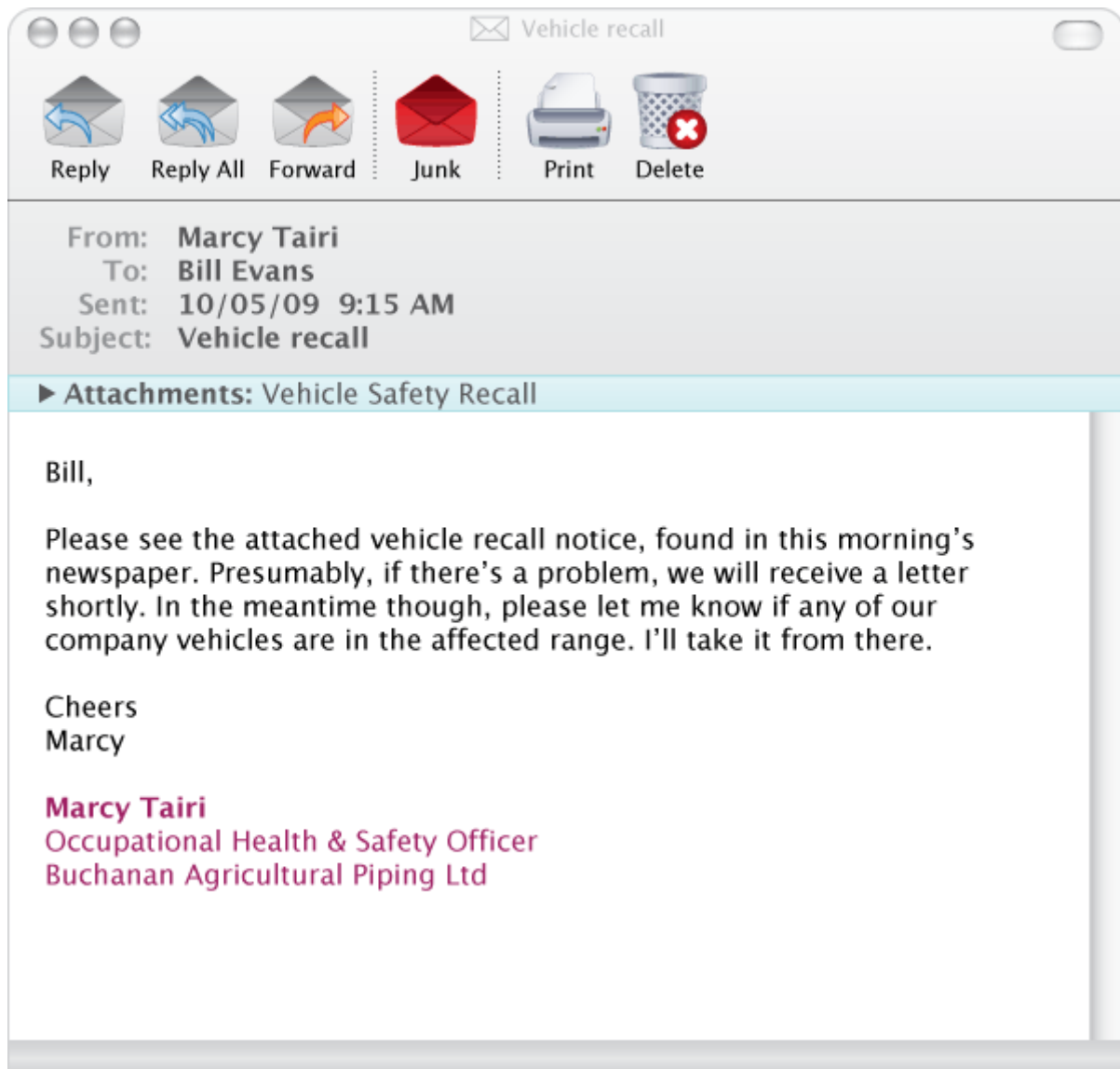
3 Which type of pounamu is named after whitebait?

- A Inanga
- B Tangiwai
- C Kahurangi
- D Kawakawa

4 Kawakawa pounamu is compared to the leaves of the Kawakawa tree because of its

- A shape.
- B colour.
- C texture.
- D importance.

Vehicle recall 2



Vehicle Safety Recall

In the interests of safety and customer satisfaction, Metastra Motors New Zealand Limited is voluntarily recalling some WorkCruise & HaulSafe model vehicles that were manufactured prior to January 2009.

DESCRIPTION OF PROBLEM

Increased brake pedal effort may be required on some occasions due to minor, intermittent sticking of brake booster check valves.

ACTION REQUIRED

All owners of affected vehicles will be contacted by mail at their last known address. Owners will be requested to contact the nearest Metastra Dealer at their earliest convenience to make an appointment to have the affected component replaced at no cost. Owners who believe their vehicle is in the affected range and who have not received a letter by the 16th May should call the Metastra Customer Assistance Centre on 0800 987 364.

RECALL START DATE

9th May 2009.

VEHICLES AFFECTED

Possible affected vehicles were manufactured prior to January 2009.

Model	Affected vehicles are between the following VINs (Vehicle Identification Numbers)
WorkCruise	Between WKDIEHQ1U000276 & 000478 Between WKLIEHQ1U000298 & 000543 Between WKPIEHQ1U000256 & 000489 Between WKKIEHQ1U000298 & 000478 Between WKUIEHQ1U000789 & 001287 Between WKLIEHQ1U000876 & 000995
HaulSafe	Between WXLIEHQ1U000639 & 000875 Between WJXIEHQ1U000791 & 001263 Between WJXIEHQ1U000802 & 001481

If you require any further information relating to this recall or assistance in locating a Metastra dealer, please contact the Metastra Customer Assistance Centre 0800 987 364.

BLANK PAGE

5 What will Metastra Motors do for customers who have an affected vehicle?

- A repair a part
- B put in a new part
- C charge for a new part
- D provide cash for a repair

6 The main purpose of the recall notice is to

- A argue.
- B advise.
- C discuss.
- D educate.

Job Ad



Position Sales Manager
Company Buckley's Bridge Bungy
Location Auckland City, Auckland
Reference KN2314
Type Full Time
Salary Negotiable

Are you an energetic and conscientious Sales Manager who is looking to join a dynamic and innovative tourism organisation?

This is a fantastic opportunity for a sales professional to join our team based at Buckley's Bridge Bungy.

Reporting to the Business Manager, your key responsibilities will include:

- Sales of our Bridge Bungy products
- Development and maintenance of a sales cycle and customer database
- Planning and implementation of promotional activities

You will need to demonstrate:

- Excellent communication skills, with a strong customer focus
- A high level of organisational skills and excellent attention to detail
- High degree of proficiency with a range of computer programmes
- A strong background in sales

This position will be heavily focused on the sales of our Bridge Bungy products with regular monitoring against sales targets.

Working for us is about enjoying a fun, fast-paced work environment, where we pursue innovative projects that ensure our leadership in the tourism industry.

To apply for this role, please forward your CV with a covering letter to:

Business Manager
Buckley's Bridge Bungy
PO Box 106422, Auckland.

Applications for this position close on Friday 20 October.

7 What type of company is advertising this job?

- A a sales company
- B a tourism company
- C a computer company
- D an engineering company

8 What would you be responsible for in this job?

- A selling products
- B designing bridges
- C maintaining computers
- D guiding tourists around

9 The job description mentions skills. Are the following skills required for this job?
Circle Yes or No for each of the following skills.

- | | | |
|--|-----|----|
| A Being good at climbing bridges. | Yes | No |
| B Being good at organising bungy jumps. | Yes | No |
| C Being good at using computer programmes. | Yes | No |

Job Ad



Position	Sales Manager
Company	Buckley's Bridge Bungy
Location	Auckland City, Auckland
Reference	KN2314
Type	Full Time
Salary	Negotiable

Are you an energetic and conscientious Sales Manager who is looking to join a dynamic and innovative tourism organisation?

This is a fantastic opportunity for a sales professional to join our team based at Buckley's Bridge Bungy.

Reporting to the Business Manager, your key responsibilities will include:

- Sales of our Bridge Bungy products
- Development and maintenance of a sales cycle and customer database
- Planning and implementation of promotional activities

You will need to demonstrate:

- Excellent communication skills, with a strong customer focus
- A high level of organisational skills and excellent attention to detail
- High degree of proficiency with a range of computer programmes
- A strong background in sales

This position will be heavily focused on the sales of our Bridge Bungy products with regular monitoring against sales targets.

Working for us is about enjoying a fun, fast-paced work environment, where we pursue innovative projects that ensure our leadership in the tourism industry.

To apply for this role, please forward your CV with a covering letter to:

Business Manager
Buckley's Bridge Bungy
PO Box 106422, Auckland.

Applications for this position close on Friday 20 October.

10 Which word in the beginning of the text means "new"?

- A energetic
- B innovative
- C conscientious

- 11** What do you need to send to apply for this job?
Underline the answer in the text.

Incident/injury/illness notification form

INCIDENT / INJURY / ILLNESS NOTIFICATION FORM

This form must be forwarded to Human Resources within 48 hours. A copy should be retained by the person lodging the form. This is not an Accident Compensation Commission (ACC) claim form. If an ACC claim is to be made, a special form (available from your doctor or from Human Resources) must be completed and forwarded to Human Resources.

PARTICULARS OF ILL / INJURED WORKER

Name: DOB: / /

Address:

Position Title:

Category of employment: permanent contract casual
(tick one on each line) full time part time

DETAILS OF INCIDENT

Date of incident: / / Time of incident: :

Nature of injury / condition (include description of body part):

Describe what happened to cause the injury/condition and mention contributing factors e.g. Type of machinery, exposure to gases or chemicals or other causes

Place of incident (draw & attach sketch plan if necessary):

First Aid Treatment and Attendant:

ACC Claim Form Lodged? (tick one box) YES NO

Name of witness:

Address of witness:

I agree with the facts as outlined above:

Signature of witness: Date: / /

Signature of reporter: Date: / /

Signature of supervisor: Date: / /

12 Why would this form be completed?

- A to notify of an absence due to injury or illness
- B to provide a record of an injury or illness
- C to apply for a medical appointment to treat an injury or illness
- D to claim financial assistance from the ACC for an injury or illness

13 What is one thing "category of employment" refers to?

- A the degree of risk involved in the job
- B the hours needed to complete the job
- C the type of job being done by the person
- D the time fraction the person is employed

14 Why would a sketch plan be included with this form?

- A to make it more interesting
- B to help people who cannot write
- C to show where the event happened
- D to show what the injury looked like

PESTICIDES

What is the problem?

Rodenticides (designed for mammals) are generally the most hazardous group of pesticides. Careful handling is required with concentrated formulations (e.g. cyanide pastes). Repetitive exposures to some insecticides (e.g. organophosphates) can cause initially silent but gradually developing poisoning. Initial preparation (e.g. mixing of concentrates) and subsequent cleanup can involve high exposures, and protective equipment must always be worn. For some, skin can be a significant source of absorption, and clothing worn in hot weather is often insufficiently protective. Dermatitis may occur even with relatively low toxicity products.

Problem Assessment

Air levels (e.g. mist or vapour with spray activities) are seldom measured and usually unknown. However, the spray methods employed, and the degree of usage and quality of personal protective equipment, plus work practices, provide circumstantial evidence on exposure. Blood or urine tests can be used in some cases. Most often blood acetylcholine-esterase monitoring is done for regular users of organophosphates but is less useful for carbamates. (Tests are also available for 1080; paraquat; 2,4-D and some others). Inadvertent ingestion is also a risk, and safe (child proof) storage practices are required.

Control Measures

- Education (including availability of MSDS) and training in safe use (various courses are available).
- Should include the importance of reading labels (different precautions for different products depending on indicated level of hazard).
- Extra precautions with specific hazardous activities (e.g. mixing concentrate, fine droplet spraying of volatile constituents) or conditions (excessive heat, wind, dust generation).
- Adequate respirator selection, fit testing, cleaning, storage, maintenance and replacement practices.
- Adequate protective clothing, impervious where necessary.
- Biological monitoring programme where required (e.g. blood cholinesterase for those organophosphate users who work with sprays more than 30 hours per month).
- Secure storage of concentrates (lockable area).
- Adequate cleaning and segregation of boots and clothes (leave at work).

(This text was adapted from the Department of Labour website.)

- 15 The main purpose of this text is to inform people about
- A the best way to control pests.
 - B the dangers in handling pesticides.
 - C how to make pesticides more effective.
 - D which pesticides are used for mammals.
- 16 "...can cause initially silent but gradually developing poisoning" (paragraph 1)
In this context, the word "silent" means
- A quiet.
 - B severe.
 - C dangerous.
 - D unnoticeable.
- 17 The first paragraph suggests that using pesticides in cold weather is
- A less effective.
 - B more effective.
 - C less dangerous.
 - D more dangerous.
- 18 At the end of the second paragraph, what does "inadvertent" mean?
- A risky
 - B accidental
 - C insignificant
 - D inexperienced
- 19 What is the main purpose of the last paragraph?
- A to warn people
 - B to convince people
 - C to give a summary
 - D to suggest strategies

End of Assessment